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| PPA Final Assignment Works Cited Rubric | |
| **Name:** | **Teacher:** |
| **Date:** | **Class:** |
| Completed Practice Chart | |

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|  | **EXCEEDS CRITERIA 3** | **MEETS CRITERIA2** | **APPROACHES 1** | **DOESN'T MEET0** |
| **Title of Page** | Works Cited title is typed and centered at the top of the page. | Works Cited title is centered at the top of the page. | Works Cited title is not centered or another title is used. | The page has no title. |
| **Alphabetical Order of Citations** | All citations are in alphabetical order by the first word of the citation (excluding a, an, and the). | Most citations are in alphabetical order by the first letter of the citation (excluding a, an, and the). | Some citations are in alphabetical order by the first letter of the citation (excluding a, an, and the). | No appearance of alphabetization. |
| **Indentation of Lines** | All citations begin at the left margin with the following lines in a hanging indent with no other marks or words. | All citations begin at the left margin with each of the following lines in a hanging indent. | Citation indentation is reversed, with the first line indented and the following line at the margin  or otherwise incorrect. | No indentation of lines. |
| **Order of Elements and Completeness of Citations** | All citations have all the required elements in the proper order. | Most citations have all the required elements in the proper order.. | Some citations have all the required elements in the proper order.. | None of the citations have all the required elements in the proper order. |
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| **Grammatical Correctness** | All citations have correct spelling and capitalization of titles and other elements. | Most citations have correct spelling and capitalization of titles and other elements. | Some citations have correct spelling and capitalization of titles and other elements. | No citations have correct spelling and capitalization of titles and other elements. |
| **Punctuation** | All citations contain the proper punctuation. | Most citations contain the proper punctuation. | Some citations contain the proper punctuation. | None of the citations contain the proper punctuation. |
| **Completeness** | All sources are cited. | ALL sources are cited. | Most sources are cited. | Some of the sources are cited. |